

# **CLEAR CGI.**

IT'S ALL ABOUT YOUR IMAGE.

## **OUR TERMS AND CONDITIONS**

FOR COLLABORATION WITH CLEAR CGI.

# TERMS AND CONDITIONS

TRANSPARENCY IN EVERY DETAIL.

## 01 - WORK PROCESS

The work process which is specified in a separate document is to be followed as closely as possible to ensure a smooth collaboration and the production of a high quality image.

We will always do our best to fulfil your needs and meet your goals, but sometimes it's best to have a few things written down so that we both know exactly what has been agreed.

In this contract you won't find complicated legal terms or long passages of unreadable text. We have no desire to trick you into signing something that you might regret later. We want what's best for the safety of both parties, now and in the future.

## 02 - MATERIAL

The material that is provided to Clear CGI is correct and final. No image is started before all material is available. Time consuming changes that differ from the originally obtained material may impact both price and delivery time.

When all material is obtained, Clear CGI will deliver the project within the agreed time frame and budget providing there are no delays with feedback or changes after the project has started.

The client shall, if possible, select one person who takes care of the majority of

contact with Clear CGI. That person should also be responsible for ensuring that all information and material given to Clear CGI is correct.

The client understands that the quality of the images produced may vary depending on the nature of the material that is sent to Clear CGI. Specific lighting, choice of material colours, composition, specific printers or monitors being used to display the images, can have an impact on the output.

Clear CGI reserve the right to decline projects if the client is unable to deliver material that meets the requirements or gives the conditions needed to create images of the highest possible quality.

## 03 - SCHEDULING

The project start and end date (deadline) applies according to the specification in the quote and covers the images/products that are specified. These dates may need to be adjusted when all material is obtained from the client.

## 04 - ADDITIONAL IMAGES

Additional images can be added to the deliverables during the project. An additional image is made in an already built scene and can be a close up, different angle or a variant where certain elements in the scene are replaced.

Additional images are quoted for, in addition to the original quote and are dependent on the requirement.

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If any requested additional images do not fit the specified project time frame, they may have to be scheduled at a later stage.

Any discount does not include additional images. Any additional tasks that Clear CGI are requested to do may result in extra costs.

## 05 - REVISION

The quotes include one revision per image. A revision means correction of an error. It is not a revision if the client makes a change to the previously agreed plans. Clients shall inspect the drafts carefully and deliver complete, clear and summarised feedback on the whole image to avoid any following unnecessary revisions.

Clear CGI may sometimes show images that are a work in progress and therefore that is not classed as one revision.

## 06 - ADDITIONAL COSTS

If more revisions than what is included in the quote are needed, they are charged per hour. If Clear CGI is responsible for the need of more revisions, no additional costs are added.

If an image or project is aborted during the production, any time already spent up to that point is charged per hour.

Overtime work may be charged per hour. Overtime includes nights, weekends and all time after passed deadline, as an overrun project can hinder other planned projects.

If Clear CGI is responsible for the missed deadline, no additional costs are added.

Additional costs are charged at £35 per hour, VAT included. Any additional costs are quoted separately. No work that requires additional costs is done without the client's written approval.

## 07 - DELIVERY AND DEADLINES

If nothing else is agreed on, still images are delivered in JPEG, intended for print, 5000 pixels on the longest side.

Other types of production such as animations, configurators and VR are delivered according to the agreement.

Work files like scenes, models, textures, Photoshop files or similar are not delivered.

## 08 - COPYRIGHT

Clear CGI tries to make sure that the furniture, interior details and artwork used in the images produced are approved for use by their respective copyright

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owners. However, Clear CGI can never guarantee or take responsibility for that being the case, instead the responsibility lies on those that publish the images.

The client may unhinderedly publish and use the final, high resolution artworks that Clear CGI has produced, on their channels and productions. However, the client has no right to use or publish any of the drafts or other material that has been shown during the development of the project. In such a scenario, Clear CGI will charge full price for those images without any requirement to continue working on them.

Clear CGI always own the copyright to all artwork that is produced and, if nothing else is agreed upon, reserve the right to use the image for its own marketing after the client's publication. Delivered images may not be sold to or published by third parties without Clear CGI's written approval. If that happens Clear CGI may also charge the third party for the use of the images. Delivered images may not be retouched or manipulated without Clear CGI's written approval.

## 09 - INVOICING

For new clients, 50% of the specified costs are invoiced and must be paid before the project starts. The remaining 50% invoice is due on project completion. Final high resolution images will not be sent until the final invoice is paid in full.

Invoices are sent in a digital PDF format to the client via email or according to the agreement.

Depending on how long the project is set to last, partial invoices may be required.

## 10 - EXCEPTION

Exceptions from these terms may be done with written agreement.

# CONTACT DETAILS

STAY CONNECTED.

## CLEAR CGI LTD

|            |   |
|------------|---|
| EMAIL      | CLEARCGI@OUTLOOK.COM                            |
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| VAT NO     | 371 6384 83                                     |
| COMPANY NO | 13209415  |

## ADDRESS

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**CLEAR CGI.**